

IMPORTANT !

PLEASE READ!

MISD Elementary Student Handbook Update: TARDIES

At Mt. Peak Elementary, we make it our goal when making all campus decisions, to focus on students as the priority for these decisions, first and foremost. We want success for all our students. It is critical for your child's success to be at school everyday and to be on time each day.

We also know that collaboration and communication builds trust. This "update" is an effort to assist you with understanding the guidelines. Remember: You can access the Student Handbook On-line at <http://www.midlothian-isd.net/mtpeak/index.html>. The specific Handbook page regarding tardies is page 19, titled: "Late Arrival to School."

In looking at the MISD Elementary Guidelines, our campus, Mt. Peak Elementary, has now adopted more specific guidelines to better address the needs of our campus.

Please be aware of the **Mt. Peak Elementary TARDY GUIDELINES:**

- Students should report to the office for a tardy slip upon arrival after 7:45 a.m.
 - Remember: Students are to be in the classroom, ready to learn by 7:45a.m. (not just arriving to the building)
- Upon the 5th tardy, a parent or guardian is notified.
 - Remember: Our notification system is a letter from the PEIMS office sent home with your child.
- During any six-week period, a student will not be eligible for perfect attendance recognition upon receiving 5 tardy slips during that six weeks time period.
- If tardies are excessive over the course of the year, a student will not be eligible for perfect attendance recognition at the end of the year.
- Beginning with the 6th tardy slip, a student will be assigned one **LUNCH** detention for every tardy **up to the 10th tardy**. Parents will be notified regarding number of tardies.
- Beginning with the **11th** tardy slip, a student will be assigned one **After-School** detention for every tardy **up to the 15th tardy**. Parents will be notified regarding number of tardies.
After-School Detentions:
Detentions will be held at Mt. Peak Elementary on most Tuesdays, Wednesdays and Thursdays from 2:45-3:30 in the afternoon. The date will be specified on the notice. Students who are assigned to detention will be given at least one day's prior notice so parents may arrange transportation.
If a student fails to attend an assigned detention for any reason, he or she may be assigned two detentions.
If a student misses either of the double detentions, an office referral will be written and the student shall be assigned a more severe disciplinary action.
- Repeated instances of tardiness, **past the 15th tardy**, will result in more severe disciplinary action.
- At the beginning of the second semester, the tardy records will revert to zero tardies.

You are welcome to consider or take advantage of the MISD busing program if it is available in your area. The routes are set to carry elementary students to and from their designated neighborhoods to the various schools, thus eliminating the mixture of secondary and primary students riding on the same bus.

Please feel free to call the school at 972-775-2881 if we can be of further assistance. Thank you for partnering with us to ensure your child is in his/her classroom and ready to learn on time every day.

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