



# Spreadsheet Test - (Practice Test)

## Tier II Test

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### Scenario:

The school has done a survey to determine which pizza toppings are the favorite among the Third Grade Classes. You will create a spreadsheet to show the results of the survey.

### Directions:

1. Create a new spreadsheet with the following labels:

**Columns for pizza toppings:** Pepperoni, Sausage, Mushrooms, and Cheese

**Rows for Teacher Names:** Mrs. Taks Coach, Mr. Mike Math, Ms Hannah Homework, and Mr. Dan Discipline

2. After setting up your spreadsheet enter the survey results as to how many students in each class liked each topping.

| <b>Ms. Taks Coach</b> | <b>Mr. Mike Math</b> | <b>Ms. Hannah Homework</b> | <b>Mr. Dan Discipline</b> |
|-----------------------|----------------------|----------------------------|---------------------------|
| Pepperoni – 5         | Pepperoni – 4        | Pepperoni – 10             | Pepperoni – 5             |
| Sausage – 6           | Sausage – 3          | Sausage – 2                | Sausage – 7               |
| Mushroom – 2          | Mushroom – 6         | Mushroom – 5               | Mushroom – 3              |
| Cheese – 9            | Cheese – 2           | Cheese – 1                 | Cheese – 3                |

3. Your spreadsheet must include a formula that totals each column. Be sure to label this last row as Total.

4. Your spreadsheet should include:

- Center information within cells
- Labels (row and column titles) - Bold and size 14
- Totals will be in Red
- All information must be seen
- Create a border around your data table

5. Create a bar/column graph that includes the information from your spreadsheet. The graph should titled and labeled correctly. Place the graph below the spreadsheet data table.

6. Save this worksheet to your testing folder on the desktop.